

RENTAL FEES AND CHARGES

A. Classrooms

1. Classroom Rental Fee - \$40 per classroom up to six hours per day. After six hours, the rental fee is an additional \$15 per classroom.
2. Lab Classroom Rental Fee - \$45 per classroom up to six hours per day. After six hours, the rental fee is an additional \$15 per classroom.
3. A.V. Use Fee - \$30 per term (eight weeks)
4. Computer Use Fee - \$10 per computer user per semester or term.
5. Computer Paper Use Fee - \$5 per computer user per semester or term.
6. Renter must pay for custodian time (time and a half to open, clean and close).

B. Elementary School Gymnasium

1. Minimum fee of \$40 per half day and \$60 for full day plus cost of custodian overtime. There may be additional custodial charges for set-up or take-down of chairs, or other types of staging, props, etc. If rented on an hourly basis, the minimum fee is \$15.00 per hour.

C. High School and Intermediate School Gymnasium

1. Minimum fee of \$75 per half day and \$100 for full day plus cost of custodian overtime. There may be additional custodial charges for set-up or take-down of chairs, or other types of staging, props, etc. If rented on an hourly basis, the minimum fee is \$15 per hour.

D. School Auditorium

1. Minimum fee of \$75 for the day, performance or evening, plus the cost of overtime pay for custodians.
2. Rehearsal fee for a group using the facility on evenings prior to a performance is to be negotiated between the group requesting use of the facility and the administration.

E. School Kitchens

1. Minimum fee of \$40 per half day and \$60 for full day.

F. Staff Fees

1. Custodian: All groups will pay a minimum \$25 custodial fee for weekday rental and \$50 custodial fee for Friday, Saturday and Sunday rental, if additional time is required, then additional hours will be charged.
2. Cook: Time and a half will be charged if staff is required for operation or supervision.

Approved: 3/9/1992
Revised: 6/11/2001;
Reviewed: 3/11/2002
8/9/2004