

MEETING AGENDA

DATE	9/1/15			
MEETING INFORMATION				
MEETING DATE	Tuesday 9/8/15	MEETING TIME	6:00 PM – 8:00 PM	
MEETING NAME	Core Committee Meeting #2	MEETING LOCATION	PDC High School	
PROJECT NAME	Prairie Du Chien School District – prerferendum planning			
FEH #	2015315			
ATTENDEES				
	NAME	ORGANIZATION	PHONE	EMAIL
	Kevin Eipperle	FEH	563-583-4900	kevine@fehdesign.com
	Gary Schulte	FEH	563-583-4900	garys@fehdesign.com
	Emily Hilgendorf	FEH	563-583-4900	emilyh@fehdesign.com
	Drew Johnson	Superintendent	608-412-0965	johnsondr@pdc.k12.wi.us
	Christine Panka	Board President	608-326-1070	pankach@pdc.k12.wi.us
	Core Committee Members			
DISTRIBUTION	Core Planning Committee and Design Team			
PURPOSE	Review Goals for Success, review scope, process steps and schedule			
DISCUSSION	1) Introductions 2) Review agenda and today's goals 3) Review Goals for Success a) High level goals from which to define success for the project 4) Review of scope and process a) Refine scope & process i) Facility Condition Assessment (1) Would like add the roof inspection reports (2) Will do a ten year facilities budget summary ii) Space Needs Evaluation (1) Review BA Kennedy (2) Review Bluff View (3) Need more input on High School iii) Public Input & ATF (1) The Advisory Task Force will be the foundation for public driven planning and evaluation. How is recruiting going? (2) All meeting agendas have been developed			

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- iv) Public Design Workshop
 - (1) Agenda developed for Oct 7 & 8
 - v) Community Survey – future step
 - (1) Submit the survey after the charrette so that information and feedback can be shared with the public
 - vi) Informational Campaign
 - (1) Find influential community members from the advisory task force/core committee for the informational campaign steering committee leadership
 - vii) Funding strategies
 - (1) It is always easier to pass a referendum when there is outside funding that has been secured. FEH can assist with identifying sources to submit on.
 - (2) Any specific funding sources to discuss now during public meetings?
 - viii) Referendum Campaign
 - (1) April 5, 2016 vote
 - b) Potential Partners
 - i) 3M
 - ii) Cabela's
 - iii) Parks and Rec Department
- 5) Refine the public Advisory Task Force**
- a) Provide FEH an update copy with contact information for emailing minutes and agendas
 - b) Do we need to add any more ATF members
- 6) Review Schedule and Timeline**
- a) The referendum must be officially submitted to be on the April 5th ballot 70 days prior to the vote (January 23th 2016)
 - b) See attached revised timeline for dates of upcoming meetings
 - c) Plans for meeting #3 at 8:00 PM following ATF #2
- 7) Next meeting agenda, assignments, date & time**
- a) ATF #1 September 15, 6:00 PM
 - b) CPC #3 Oct. 1, 8:00 PM (following ATF #2 Oct 1, 6:00 PM)
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